

## QUICK USER GUIDE

### YEALINK T33G HANDSET



#### To place a call:

Using the handset

1. Pick up the handset.
2. Dial the number using the keypad.

Using the speakerphone

1. With the handset on-hook, press the speakerphone button.
2. Enter the number and press the green CALL soft key.

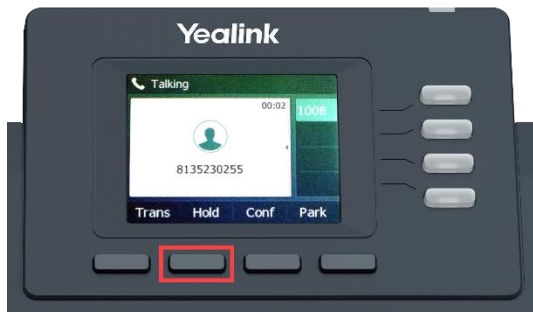
Using the headset

1. With the headset connected, press the headset button.
2. Enter the number and press the green CALL soft key.



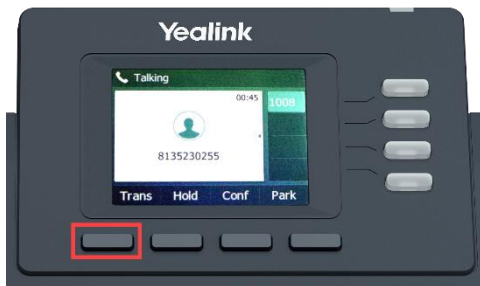
#### To Place a Call on Hold:

1. When on an active call, press the Hold soft key.
2. To resume the call, press the Resume soft key.



### To Transfer a call:

1. When on an active call, press the Transfer soft key.
2. Enter the destination you wish to transfer the call.
3. Then press the Transfer soft key.



### Conducting a blind transfer:

A blind (or unannounced) transfer takes place when you transfer a call to someone else without announcing the call first.

### Conducting a blind transfer while on an active call:

1. Press the Transfer soft key.
2. Enter the destination to which you wish to transfer the call.
3. Then, press the Blind Transfer soft key.

### Conducting an attended transfer:

An attended transfer is performed when you announce the call to the recipient prior to transferring the call.

### To conduct an attended transfer, while on an active call:

1. Press the Transfer soft key. The caller is automatically placed on hold.
2. Dial the receiving party.
3. Press the Send soft key.
4. Once the receiving party answers, announce the call.
5. To complete the transfer, press the Transfer soft key again.